

**SAN JOSÉ STATE
UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSÉ, CA 95192**

**Amendment B to University Policy S16-9
Course Syllabi**

Legislative History:

On February 2, 2026, the Academic Senate approved Amendment B to University Policy, S16-9 Course Syllabi, presented by Senator Vogel for the Instruction and Student Affairs Committee.

Action by University President:

Date: March 9, 2026

Signed and approved by: 
**Cynthia Teniente-Matson, President,
San José State University**

Whereas, S16-9 specifies that the syllabus information website is to be reviewed twice per year in November and April; and

Whereas, The catalog of policies and procedures, which is included in the syllabus information website, does not leave the draft stage until late June and thus cannot be updated in April; therefore be it

Resolved: That S16-9 be amended to reflect these operational realities; and be it further

Resolved: That section B.2.a) be updated as follows:

Approved: January 26, 2026

Vote: 13-0-0

Present: Chisholm, Currin-Percival, Dao, Fryer, Gambarin, Giampaolo, Johnson, Lee, Leisenring, Mathur, Meniketti, Sullivan-Green, Vogel

Absent: Akin, Brown, Masegian

Financial Impact: No financial impacts are anticipated.

Workload Impact: No workload impacts are anticipated

2. University, College, and Department Policy Information

- a) Each syllabus shall contain a link to the university-level policy language, presented in accessible format, regarding such topics as academic integrity, accommodations, and services available to all students (e.g. learning assistance, counseling, and other resources). The precise contents of this page shall be reviewed annually by the members of the Instruction and Student Affairs Committee (I&SA) of the Academic Senate. This schedule does not exclude interim updates if significant policy or catalog updates arise. On each syllabus, the link will be preceded by the statement: “**University Policies: the link below contains university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc.**” The review shall be completed in the fall semester before November for changes to take effect the following spring; this will allow faculty and students time to become familiar with upcoming changes to the required language. Authority for approving these changes rests only with I&SA which shall work with Undergraduate Education and the College of Graduate Studies (UE and CGS) to communicate any changes to faculty in a timely manner. UE shall be responsible for hosting the link. Efforts shall be made through appropriate student communication channels to emphasize that the policies and services compiled on this link apply to all students in all university courses.